

Agenda

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Scrutiny Committee

Date: **Tuesday 5 November 2013**

Time: **6.00 pm**

Place: **St Aldate's Room, Town Hall**

For any further information please contact:

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Scrutiny Committee

Membership

Chair	Councillor Mark Mills	Holywell;
Vice-Chair	Councillor Gill Sanders	Littlemore;
	Councillor Mohammed Abbasi	Cowley Marsh;
	Councillor Mohammed Altaf-Khan	Headington Hill and Northway;
	Councillor Jim Campbell	St. Margaret's;
	Councillor Van Coulter	Barton and Sandhills;
	Councillor Roy Darke	Headington Hill and Northway;
	Councillor James Fry	North;
	Councillor Ben Lloyd-Shogbesan	Lye Valley;
	Councillor Craig Simmons	St. Mary's;
	Councillor Val Smith	Blackbird Leys;
	Councillor Louise Upton	North;

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AGENDA

Pages

1 APOLOGIES FOR ABSENCE

The Quorum for this Committee is four Members and substitutes are allowed.

2 DECLARATIONS OF INTEREST

Members are asked to declare any disclosable pecuniary interests they may have in any of the following agenda items. Guidance on this is set out at the end of these agenda pages.

3 WORK PROGRAMME AND FORWARD PLAN

1 - 26

Contact Officer: Pat Jones, Principal Scrutiny Officer, Tel: 01865 252191
Email: phjones@oxford.gov.uk

Background Information
<p>The Scrutiny Committee operates within a work programme which has been set for the year 2013-2014.</p> <p>The programme will be reviewed at every meeting so that it can be adjusted to reflect the wishes of the Committee.</p>
Why is it on the agenda?
<p>This report allows Committee to:</p> <ul style="list-style-type: none">• Hear updates from Lead Members.• Consider forward agendas and issues.• Review the Forward Plan <p>In particular the Committee is asked to:</p> <ul style="list-style-type: none">• Note the information from Councillor Kennedy regarding the NAGs (requested at last meeting) – note attached;• Note the next steps of the Covered Market Review from Councillor Campbell;• Agree any recommendations from the Recycling Panel on their pre-scrutiny of the Waste and Recycling Strategy.
Who has been invited to comment?

Pat Jones, Principal Scrutiny Officer, will present the work programme, answer questions and support the Committee in its decision making.
What will happen after the meeting?
The work programme will be updated and republished.

4 REPORT BACK ON RECOMMENDATIONS

27 - 34

Contact Officer: Pat Jones (Principal Scrutiny Officer), Tel 01865 252191, phjones@oxford.gov.uk

Background Information
The Committee makes a number of recommendations to Officers and decision makers. This item allows Committee to see the result of recommendations since the last meeting and the cumulative results of all its recommendations.
Why is it on the agenda?
The results of recommendations on: <ul style="list-style-type: none"> • City deal Bid; • Grants Commissioning Review; • Performance Indicator LP106; • NAGs (see above) are the latest items on the list.
Who has been invited to comment?
Pat Jones, Principal Scrutiny Officer will present the report back.
What will happen after the meeting?
Any comments or follow up from the Committee will be included in the work programme.

Contact Officer: Pat Jones, Principal Scrutiny Officer, Tel 01865 252191, phjones@oxford.gov.uk

Background Information
<p>The Council meeting on the 30th. September 2013 agreed a protocol for "Councillor Calls for Action" (CCfA) - this is attached at Appendix 1 of the report.</p> <p>The agreement was subject to any changes the Scrutiny Committee wished to make. The Chair and Vice-Chair of the Scrutiny Committee have considered how the process might operate effectively within the scrutiny function.</p> <p>This report to scrutiny processes a number of changes and additions.</p>
Why is it on the agenda?
<p>This item is presented to the Committee so that it can agree the process within which "councillor calls for action" will be handled by the Scrutiny Committee.</p> <p>The changes and additions suggested in the report are divided between 3 steps. These are:</p> <ul style="list-style-type: none"> • Raising an issue – the information a councillor should provide at the first point of contact; • Taking the issue forward – who decides a request is valid and how that decision is made; • Guarantees for councillors – reasonable timescales and onward referral.
Who has been invited to comment?
<p>The Principal Scrutiny Officer will present the report to the Committee</p>
What will happen after the meeting?
<p>Subject to the agreement of the Committee, the process for Councillor Calls for Action will be adopted.</p>

6 PERFORMANCE MONITORING - QUARTER 2

47 - 50

Contact Officer: Pat Jones, Principal Scrutiny Officer, Tel 01865 252191, phjones@oxford.gov.uk

Background Information
<p>The Scrutiny Committee set a small Panel of members to consider the available performance measures and select two sets, linked to the scrutiny programme, for monitoring on a quarterly basis.</p> <p>The sets were to be considered by the Housing Panel and the Scrutiny Committee. The attached table includes the selection for the Scrutiny Committee.</p>
Why is it on the agenda?
<p>These tables represent performance at the end of Quarter 2. The Panel was able to find and select measures that related to the following priorities of the Committee:</p> <ul style="list-style-type: none">• Youth Ambition.• Reducing Emissions.• Participation in Healthy Activities.• Improved Recycling.• Great Customer Contact• Empowerment.• Corporate Health.
Who has been invited to comment?
<p>Pat Jones, Principal Scrutiny Officer, will present the report. Any detailed information required by the Scrutiny Committee will be requested and service measures will attend the next available meeting.</p>
What will happen after the meeting?
<p>Any recommendations will be made to the Board Member or the next available City Executive Board.</p> <p>If the Committee wishes to question Service Officers on performance these will be invited to a future meeting.</p>

7 RECYCLING - PANEL REPORT

51 - 56

Contact Officers: Sarah Claridge, Democratic and Electoral Services Officer, 01865 252402, email: sclaridge@oxford.gov.uk and Mathew Metcalfe, Democratic and Electoral Services Officer, 1865 252214, email mmetcalfe@oxford.gov.uk

Background Information
The Committee set a Panel consisting of Councillors Fry (Lead Member), Jones and Simmons to consider if the Council's recycling target was sufficiently ambitious. An interim report was presented to the Scrutiny Committee at which time the Panel was asked to focus their inquiries on incentives to recycle and their effectiveness both those used by the Council and other authorities.
Why is it on the agenda?
The Panel will outline its findings.
Who has been invited to comment?
Councillor Fry the Lead Member will lead this item.
What will happen after the meeting?
Agreed recommendations will be presented to the City Executive Board.

8 RIVERSIDE LAND - PRE SCRUTINY

57 - 66

Contact Officer: John Copley, Head of Environmental Development, 01865 252386, email: jcopley@oxford.gov.uk, and Fiona Piercy, Partnerships and Regeneration Manager, 01865 252185, email fpiercy@oxford.gov.uk

Background Information
The attached report concerning the acquisition of riverside land will be presented to CEB on 13 th November, at which time CEB will be asked to approve the acquisition by adverse possession of the strip of riverside land adjacent to Abbey Road. The aim is to allow the Council to regularize mooring on this land

Why is it on the agenda?
The Scrutiny Committee has asked to include this item on the agenda for pre decision scrutiny
Who has been invited to comment?
Councillor Cook, Board Member for City Development and John Copley, Head of Environmental Development, will attend the meeting in order to answer the Committees questions.
What will happen after the meeting?
Any recommendations from the Scrutiny Committee will be presented at CEB in November.

9 OXPENS MASTERPLAN CONSULTATION OUTCOME - PRE-SCRUTINY

67 - 324

Contact Officer: Fiona Piercy, Partnerships and Regeneration Manager, Tel 01865 252185, email fpiercy@oxford.gov.uk

Background Information
<p>Following approval from CEB in June 2013 to formally consult on the Oxpens Masterplan Supplementary Planning Document, (SPD), City Executive Board will be asked to consider proposed changes to the document arising from public consultation, and then to agree to its adoption.</p> <p>The draft Oxpens Masterplan SPD will supplement existing plans by explaining how the policies can be interpreted. It will add a further degree of detail and set out the Council's aspirations for the area but will not introduce any new policies.</p>
Why is it on the agenda?
Members of the Committee selected this topic for pre-scrutiny. Its presentation here will allow the Scrutiny Committee to make any comments and recommendations on the report to CEB to help shape its final form before approval is given
Who has been invited to comment?
Fiona Piercy, Partnerships and Regeneration Manager, has been invited to the meeting.
What will happen after the meeting?

Any recommendations will be passed to the relevant Board Member and City Executive Board

10 MINUTES

325 - 334

Minutes of the meeting held on 1st October 2013

11 DATES OF FUTURE MEETINGS

The following dates have been agreed:-

3rd December 2013

14th January 2014

4th February 2014

4th March 2014

1st April 2014

DECLARING INTERESTS

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed “Declarations of Interest” or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council’s area; licences for land in the Council’s area; corporate tenancies; and securities. These declarations must be recorded in each councillor’s Register of Interests which is publicly available on the Council’s website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members’ Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members’ Code of Conduct says that a member “must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself” and that “you must not place yourself in situations where your honesty and integrity may be questioned”. What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

¹ Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member’s spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

